



## **AGENDA**

### **Regular Meeting of the Clayton Town Council**

Clayton Municipal Chambers

414 Main Street, Clayton, DE

Monday, August 8, 2016

7:00 p.m.

---

**As a courtesy to others, please turn off/silence all mobile devices during the Town Council Meeting.**

- 1. Call to Order**
- 2. Pledge to the Flag**
- 3. Approval of Minutes**
  - a. Town Council Meeting – July 11, 2016
  - b. Economic Development Committee Meeting – July 26, 2016
  - c. Personnel Committee Meeting – July 27, 2016
- 4. Approval of Income and Expense Report**
- 5. Communications**
- 6. Report of the Chief of Police**
- 7. Report of the Town Foreman**
- 8. Report of the Town Solicitor**
- 9. Report from Inspections/Enforcement**
- 10. Reports from Members of Council**
  - a. Report from Electric Committee – DeBenedictis, Fletcher, Dias
  - b. Report from Street Committee – Fletcher, Carrow, Letterman
  - c. Report from Water & Sewer Committee – Fletcher, DeBenedictis, Carrow
  - d. Report from Equipment Committee – Dias, Letterman, DeBenedictis
  - e. Report from Personnel Committee – Carrow, Fletcher, Dias
  - f. Report from Police Committee – Dias, Fletcher, Carrow
  - g. Report from Budget Committee – Fletcher, Letterman, Carrow, Dias, DeBenedictis
  - h. Report from Economic Development Committee – DeBenedictis, Carrow, Ide, Thomas, Young
  - i. Report from DEMEC – DeBenedictis, Hurlock (Alternate & Advisor)
  - j. Report from Board of Adjustments – Blackstone, Kennedy, Hill, Petro
  - k. Report from Planning & Zoning Committee – Watts, Seger, Brockenbrough, Stover, Ruppert
  - l. Appeals Board (Building Code) – Jones, Watts, Ide

## **11. Unfinished Business**

### **a. Second Reading of an Ordinance and motion to vote:**

1. Adopt changes to the Zoning Ordinance and the Subdivision Ordinance to make references to the Planning & Zoning Committee consistent throughout both documents,
2. Adopt changes to the Zoning Ordinance and the Subdivision Ordinance that sets forth the time period within which the Town Council must hold a public hearing on amendments to the Zoning Ordinance and the Subdivision Ordinance, and
3. Adopt changes to the Zoning Ordinance and the Subdivision Ordinance that sets forth the time period within which the Planning & Zoning Committee must hold a public hearing on preliminary subdivision plans.

## **12. New Business**

- a. Discuss and motion to vote on purchase of new electric truck for Public Works. (JH)
- b. Discuss and possible motion to vote on purchasing building located at 310 S. Bassett Street. (DL)
- c. Request from Economic Development Committee. Discuss and possible motion to vote to grant Committee permission to solicit donations for purchase of town clock and Town to handle the site preparation and installation of clock. Location to be at Town Park – Main Street and N. Bassett Street. (WC)

## **13. Public Forum** – *Each resident will have three (3) minutes to make comment on their subject matter*

## **14. Adjournment**

**Note** – If special accommodations are needed, please contact the Town Hall at (302) 653-8419 at least 72 hours in advance of the meeting. If a translator is needed, please give the Town ten (10) days' notice.